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HANDBOOK
OF
RULES, REGULATIONS
AND
PROCEDURES

ESTABLISHED BY
THE BOARD OF DIRECTORS

2023 Revision

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INTRODUCTION

The Board of Directors of the Spring Creek Golf Club, Inc. welcomes you and your family as members of our club. It is our hope that our services and facilities will in some way meet your family's recreational and social needs.

The rules and regulations for our club have been developed through research, operational practices, and input from members and employees over an extended period of time. They are designed to provide an orderly, cost effective, efficient operation of our club and its recreational facilities.

We urge you to become familiar with the rules so that we can together enjoy not only the beautiful golf course, but the other facilities, opportunities, and privileges afforded to membership in the club. Your cooperation is welcomed and greatly appreciated.

If you should have questions or comments pertaining to our club or its rules, regulations, or procedures, please contact a board member for additional interpretation or definition. It is our hope that you and your family will enjoy your membership rights and privileges of our fine club.

Sincerely,

Board of Directors
Spring Creek Golf Club, Inc.

FEES

MEMBERSHIP FEES

Spring Creek Golf Club is a private club. There are several membership categories from which to choose. Unless otherwise noted, memberships include spouse, dependent children under the age of 21 living at home; and dependents actively enrolled in college as full-time students, shall be considered dependents until reaching the age of 25. Where age is referenced in memberships below, eligibility by type is determined by the oldest member of the family unit

1. **REGULAR MEMBERSHIP** – Any person age 30 and above. This is a family or individual membership and includes all dependent children. Privileges include full use of clubhouse, pool and golf course.

See Rate Sheet – Addendum 1

2. **JUNIOR MEMBERSHIP** – Any adult person age 29 and under. This is a family or individual membership and includes all dependent children living in the household who are under age 21. Privileges include full use of clubhouse, pool and golf course.

See Rate Sheet – Addendum 1

3. **SENIOR MEMBERSHIP** – Any person age 80 or above. This is a family or individual membership and includes the same privileges extended to a regular member.

See Rate Sheet – Addendum 1

4. **SOCIAL MEMBERSHIP** – A family or individual membership that **EXCLUDES** of the playing golf on the course. Clubhouse and pool privileges are the same as any regular member.

See Rate Sheet – Addendum 1

5. **STUDENT MEMBERSHIP** – Any young woman or man, 13 to 25 years of age and in bona fide attendance as a full time student at an educational institution.

See Rate Sheet – Addendum 1

6. **NON-RESIDENT MEMBERSHIP** – Any person whose primary residence is outside of Dent County. This is a family or individual membership and includes the same privileges extended to a regular member.

See Rate Sheet – Addendum 1

Spring Creek Golf Club is a private club. There are several membership categories from which to choose. Unless otherwise noted, membership includes spouse ***or member of opposite sex sharing the household of the member-applicant on a permanent and exclusive basis and who has the***

same mailing address as the member-applicant, dependent children under the age of 21 living at home and dependents actively enrolled in college as full time students, shall be considered dependents until reaching the age of 25. *In a non-marriage household, the membership ultimately resides with the individual applying for membership and making payment.*

All fees are subject to change upon approval by the Board. All fees are due prior to using the Spring Creek Golf Club, Inc. facilities as per the type of payment plan. All payment plans are based on an annual basis and membership. Delinquent fees must be paid in full and are subject to a penalty. No person shall be permitted to play golf as a greens fee player, play in a tournament, or use any of the facilities until all dues and penalties are paid. All dues are non-refundable unless approved by the Board.

APPLICATION FOR MEMBERSHIP

Applications are available in the clubhouse or on the website – www.SCGCGOLF.com

In the unfortunate case that any member must resign their membership in the club, he or she must pay all charges on their account and submit a written resignation to the Board of Directors; both within 30 days. Failure to settle within 30 days will result in a 9% annual interest charge (*compounded annually*) being applied beginning day 31.

FEES (subject to sales tax)

Green Fees

Inquire at the clubhouse or the Club's website for current rates.

Cart Gasoline

Inquire at the clubhouse or the Club's website for current rates.

Cart Shed Storage

Available ONLY to Senior, Regular, Junior, and Student golfing members in good standing.
Inquire at the clubhouse or the Club's website for current rates.

Swimming Pool

Season – Memorial Day weekend thru Labor Day: Fee for Guests
Opening dates are subject to change

Clubhouse Rental

See Rate Sheet – Addendum 3

A deposit is required and a contract must be signed at the clubhouse with the manager. Members may have this fee waived if the total membership is invited to the event. The membership must be notified at least a month in advance via the club newsletter. The facility will be inspected after the event for damages. Taxes apply. Liquor laws of the State of Missouri require that all alcoholic beverages consumed on the premises be purchased through the club.

GOLF COURSE

The golf course is open for play by members and guests seven days a week except during the regularly scheduled tournaments. It is recommended that all golfers wear nonmetal spikes in their shoes. The course may be crowded on Wednesday evenings, Thursday evenings, Friday midday, and during various club-sponsored fun scramble events. The Board of Directors may close the course on occasion for approved events.

GOLF ACTIVITIES

The following activities will not close play to the general membership but course conditions will often be crowded. Members are encouraged to participate in these activities.

Mixed League starts the first Thursday in May at 5:30 and usually lasts for 14 weeks. Sign up in the clubhouse if you are interested.

Women's League – Tuesday nights at 5:30. The women draw for teams and all women are welcome to play.

Men's League – Wednesday at 5:30. The men draw for teams and all men are welcome to play.

Fun Scrambles are often held on holidays. Watch for sign-ups in the clubhouse. These are open to all members.

RULES PERTAINING TO THE GOLF COURSE AND GOLF COURSE PLAY

1. The ideal size for a group is a foursome. Members are encouraged to so arrange their games, especially so on weekends and holidays when the course may be congested. Normal play dictates that a nine-hole round be completed within a two-hour period.
2. Fivesomes will be allowed providing that play of other golfers is not impeded by their actions. No sixsomes will be allowed. All members are encouraged to consolidate cart utilization into the minimum number required to accommodate all players in the group. Should you be joining a group already in play on the course, please consolidate at your earliest opportunity. The intent of this rule is to keep speed of play consistent among golf groups on the course as well as the conservation and maintenance of turf conditions.
3. No golfing group shall hold up play for those behind them for any undue length of time without waving them through.
4. Two minutes shall be the maximum time a player or players may look for a lost ball, providing players behind such group are waiting to hit.
5. If you are in a slow playing group because of habit or newness to the game, be courteous by letting faster groups play through your group. Habitually slow players not allowing faster players to play through may be subject to disciplinary action as levied by the Board of Directors after repeated violations of this rule.

6. Never hit your ball until players in front are well out of range.
7. Play will normally start on No.1 tee. However, starting on another tee is permissible provided that no group is approaching the hole behind the starting tee and any group ahead is out of range.
8. Replace divots on fairways; repair all ball marks, plus one other on greens. Rake sand traps after hitting from such hazard.
9. All golfers must wear shirts at all times.
10. Do not move tee markers under any circumstances. The markers will be moved periodically by the course superintendent or a member of the Board of Directors only.
11. All golfers must tee off between markers or from no more than two golf club lengths behind tee markers.
12. Please turn in all found clubs and equipment to the clubhouse attendant so that the owner can claim such lost items or equipment.
13. Single players are discouraged on busy days, weekends, and holidays as the speed of individual play will disrupt play of other larger groups and slow play for all. Invite that single player to join your group.
14. Mulligans are not permitted on No. 1 tee during periods of congested play.
15. No practice putting on greens.

**SPECIAL RULES GOVERNING GOLF PLAY INCLUDING LOCAL
AMENDMENTS TO USGA RULES FOR GOLF PLAY**

1. Players are allowed a free drop no closer to hole when lie is determined to be behind any newly planted tree or shrub as certified as a “ribbon tree/shrub” by the Board of Directors.
2. Player with ball landing in water on No. 3 may take relief in designated area in front of green with one stroke penalty.
3. Player with ball landing in water on No. 6 may take relief in designated area in front of green with one stroke penalty.
4. Player with ball landing in water on No. 4 may take relief on fairway no closer to the hole and behind the hazard in line of flight on suitable hitting surface with one stroke penalty.
5. Player with ball landing in water on No. 9 may take relief on fairway no closer to the hole and behind the hazard in line of flight on suitable hitting surface with one stroke penalty.

6. Lie of golf ball may be improved by means of physical movement no greater than one club length. The length of that club being determined by such club chosen to use to make that specific shot, from its original position no closer to the hole, provided that such movement does not improve position of such golf ball as it relates to hazards, trees, natural obstructions, landscape or terrain.

RULES GOVERNING GOLF COURSE USAGE BY YOUTH

1. Children 10 years of age and under will not be allowed on the golf course on busy days, unless they are closely attended by an adult member.
2. No person under the age of 15 or without a driving permit will be allowed to operate any golf cart unless a parent/guardian is riding with them. Members may allow children with a learning permit or driver's license to operate their personal cart. Rental cart drivers must be at least 16 years old and have a valid drivers license.
3. Parents are encouraged to review rules of golf etiquette and course usage with youth prior to play on the course.
4. Members' children 11 years and older may play golf without an adult.
5. The immediate family of a regular member, except a child reaching the age of 21 shall have privileges of the golf course and club. Such privileges shall be extended only to persons who are a part of the member's household and who are dependent upon such member for support. Dependents actively enrolled as full time students shall be considered part of the household until reaching the age of 25.

GOLF COURSE USAGE BY NON-MEMBER

1. Play on the golf course by a non-member is allowed any day with the payment of green fees.
2. The Board of Directors may authorize group play by companies or organizations to which non-members of the club may be invited. All such green fees and related charges shall be paid by a sponsoring regular member as certified by the Board. Requests for such special group usage shall be made in writing to the Board of Directors no less than 14 days prior to the proposed date of engagement.
3. Any unmarried member may have as a guest a member of the opposite sex. (Privileges strictly as a guest only). Guest must pay green fees.

HANDICAP FLAG

You are entitled to purchase a handicap flag for your golf cart only if you have a state issued handicapped license. A request may be made to the Board of Directors by presenting a copy of your receipt from the State for the handicapped license. Remember that a handicapped flag does

not entitle another person riding on your cart to the same privileges as if they were handicapped. They must abide by the same rules as anyone else riding on a cart with no flag. Also, a handicapped flag does not entitle anyone to drive their cart closer than 30 feet from the green. Non-compliance will result in a forfeiture of this privilege.

DAMAGE TO GROUNDS OR EQUIPMENT

Any damage to the grounds or any equipment by a member or a member's guest will be repaired and the repair bill paid by the member. Any damage by a green fee player will be repaired and the repair bill will be paid by the player. The extent of damage may result in immediate expulsion from the grounds.

Driving within the 30-foot rule of each green is subject to the following disciplinary actions:

1. First Offense – Verbal Warning
2. Second Offense – Written warning
3. Third Offense – Suspension on playing privileges – one week
4. Fourth Offense - Suspension on playing privileges – one month
5. Fifth Offense - Suspension on playing privileges – remainder of current golfing season (Mar-Feb)

RULES PERTAINING TO GOLF CART USAGE AND STORAGE SHEDS

1. Proper golf cart usage is two carts per foursome. Carts must be driven on cart paths, roughs and sides of fairways as often as possible to prevent compacting and deterioration of fairway turf grasses.
2. Golf carts must remain no less than 30 feet from greens and sand traps.
3. Any person deemed as careless or imprudent in the operation of a golf cart by the Board of Directors may have his/her operation privileges suspended. Operation of golf carts by intoxicated individuals is strictly prohibited.
4. While using the clubhouse or waiting to tee off on No. 1, please park golf carts beside the primary cart path or in the No. 1 staging area in front of the clubhouse so as not to restrict regular cart traffic coming from cart sheds or from No. 9 green area.
5. Purchase of course gasoline is restricted to usage by golf carts stored in Spring Creek Golf Club cart storage sheds only. Smoking is prohibited in fuel dispensing area. Gasoline may be dispensed only by members 16 years of age or older. Gasoline storage tank must remain locked at all times. Members paying cart shed dues should pay the gasoline fee and obtain a key from the clubhouse attendant prior to filling the cart's tank. Return the key immediately after usage.
6. Do not drive golf carts on tee areas under any circumstances.
7. A qualified or trained operator must drive golf carts rented by club to members or guests only. Cart rental fees must be paid to club house attendant prior to cart usage. Keys must be returned to the attendant immediately after usage.

8. Members are encouraged to turn off shed lights after each usage and close the shed doors during evening hours to prevent theft of personal property left in sheds.
9. Only members are routinely permitted inside cart sheds. Guests must be authorized by member or club attendant prior to entering any cart shed.
10. Any member discontinuing a cart shed rental space may not sell, loan, or lease his/her space to anyone. The Board of Directors will release the space to another member as defined in a cart shed waiting list. (Article IV, Section 10)
11. Members are responsible for the cleanliness of their cart space. Please do your part in keeping the cart sheds clean.

SALEM HIGH SCHOOL GOLF TEAM

The Salem High School golf team shall be allowed to use the golf course on weekdays during the Salem High School spring golf season. Use by non-member players is limited to the few hours immediately following the end of the school day. All high school players shall be the responsibility of their coach. The Board of Directors shall authorize all school golf meets no less than 14 days prior to the proposed meet date(s).

OTHER RULES PERTAINING TO THE GOLF COURSE

1. No snowmobiles, roller skates, bicycles, roller blades, or skateboards shall be allowed on the golf course property at any time. No ice skating.

RULES PERTAINING TO GOLF PRACTICE RANGE

1. Only members, green fees players, Salem High School golf team members or guests accompanied by regular members may use the practice range.
2. Please be courteous and rotate your practice range usage with other golfers.
3. Replace divots on practice tee area. Alternate swing patterns on tee area so as to not inflict wear or damage in one turf area. Hit balls from teeing area only.
4. Balls left on practice range may become property of any other golfer if left unattended for an extended period of time after ending a practice session.
5. The driving range is an ideal place to work on your game rather than hitting multiple balls on the golf course.

TOURNAMENT RULES

1. The Board of Directors may restrict general routine play by members or guests not participating in or during tournaments or special events. Restrictions will be posted in clubhouse or at No. 1 tee area on the day of the event.
2. Members and or guests not participating in a scheduled golf tournament may use the golf course on the Friday directly preceding any weekend golf tournament providing that such play does not inhibit the practice of tournament players.
3. The Board of Directors shall be the exclusive authority in the establishment of tournaments and special club events.

CUSTOMS, COURTESIES, AND MISCELLANEOUS TIPS

THE TEE BOX

1. Introduce yourself to other players in your group.
2. Identify and compare your ball with your group.
3. As a group decide the order on the first tee.
4. When others are hitting, quiet, quiet, quiet!
5. Never stand or park cart in front of anyone hitting.
6. Don't stand directly behind someone hitting.
7. Try to be as still as possible while others hit.

THE FAIRWAY

1. The player farthest from the hole will play first.
2. Help others find lost balls.
3. Be ready when it is your turn to hit.
4. Rules 4, 5, 6, and 7 listed on the tee box section above also apply to the fairway.

THE GREEN

1. The player farthest from the hole will play first.
2. Watch where you walk on the putting surface.
3. Watch where you stand while others putt. Shadows and movement are distractions.
4. Always repair divots and rake sand traps.
5. Always offer to let faster groups play through.

REMEMBER

1. Golf is a game for ladies and gentlemen.
2. Destruction of the course will not be tolerated.
3. Any destruction of the course should be reported.
4. Keep golf carts a minimum of 30 feet from the green and do not park in front of a green.
5. Yell "FORE" when your ball goes in the wrong direction and is headed toward other golfers.

6. No cursing, throwing of clubs, etc.
7. Practice in designated areas, not on the golf course.
8. Everyone must have his or her own clubs while playing on the course.
9. Respect your elders at all times.
10. Most importantly, have fun and enjoy yourself.

CLUBHOUSE

The clubhouse is open for the use of the membership and guests. It has a fully stocked bar, shuffleboard, restrooms, meeting room, dance floor, barbecue grills on the patio, and kitchen.

Hours are subject to change and will be posted on the clubhouse door. Closing hours are determined by clubhouse activity and the attendant may close the facility early on a given day due to lack of demand or usage.

FOOD

A selection of items is available whenever the clubhouse is open. Soda vending machines are located outside the clubhouse.

CLUBHOUSE RULES AND REGULATIONS

1. Parental supervision is required for children age 11 and under while in clubhouse.
2. The club house attendant reserves the right to ask any person to leave the clubhouse due to disorderly conduct.
3. The clubhouse attendant may close the facility early on a given day due to lack of demand or usage.
4. Individuals must be at least 13 years of age to play shuffleboard.
5. No alcoholic beverages may be brought into the clubhouse purchased off premises.
6. No consumption of alcoholic beverages by minors (under 21).

RULES GOVERNING RENTAL AND USAGE OF CLUBHOUSE MEETING ROOM AND KITCHEN

1. Absolutely under no circumstances shall any minor possess or consume alcoholic beverages on club property.
2. Renter is responsible for any underage child being supplied with alcohol bought by an adult without bartender's knowledge.

3. The damage deposit is held for the security of the rental and for any damages incurred by the renter or his/her guests. Should damages exceed the damage deposit, the renter shall be responsible for additional damage charges.
4. Advance notice of at least one week shall be given in writing to the club for canceling a reserved date to be eligible for a refund of the renter's deposit.
5. The renter is responsible for all actions of the renter and the renter's guests. The club reserves the right to refuse serving drinks to anyone and to have the renter or renter's guest(s) leave the premises.
6. All charges shall be paid on or before the date of the party, except deposit, unless otherwise arranged with the club. The deposit is to be paid at the time the date is reserved on the club's calendar.
7. Club members shall have privileges of using the meeting room and kitchen facilities after verifying that such facilities are available and not rented on the anticipated date and time of usage. A clean up fee may be imposed up to \$100.
8. Club members may have the privilege of inviting other members or guests to attend activities held in the meeting room at no charge. Club members using the meeting room and kitchen facilities are required to clean the area after usage.
 - a. Empty all liquids in sink.
 - b. Clean up all trash, bag it, and carry to dumpster.
 - c. Take down all decorations.
 - d. Wipe down tables and chairs.
 - e. Vacuum all carpet and put tables and chairs back.
 - f. Sweep and mop dance floor.
 - g. Clean off counters in kitchen, wash dishes used, and sweep and mop floor.
 - h. Clean up must be done immediately after rental or by noon the next day.
 - i. The clubhouse attendant on duty must inspect area.
9. Meeting room and kitchen shall be rented and fees paid by all non-members using facilities unless prior approval is granted by the Board of Directors.
10. A meeting room charge shall be assessed providing that greater than 30 percent of those attending are non-members. The meeting room fee may be waived upon approval by the Board of Directors providing that such member organizing the meeting room usage shall post, announce and invite all of the general membership to such meeting room function and publish such intent in the club's monthly newsletter no less than 30 days in advance of the proposed event.
11. No golf spikes allowed in the meeting room area.

SWIMMING POOL RULES

WARNING: No lifeguard on duty!! Each swimmer is responsible for his/her own safety.

1. Hours – 11 am – 8pm Daily
2. Children under 14 are not allowed to swim without adult supervision. Adults must supervise from the pool area, not patio.
3. Sitters must have completed their freshman year in school and pay \$5.00 pool fee if a non-member and swimming.
4. No smoking or gum inside pool area
5. Food and drink may be in the pool areas, make sure trash is properly disposed. No glass allowed in pool area.
6. Inflatable items must be reasonable
7. No swimsuits in the clubhouse without a cover up
8. Pool may open late or close early due to inclement weather.
9. Club employees may suspend a person from the pool. That decision will stand until the next scheduled board meeting
10. Non-members may swim at the pool with a guest. The non-member pool fee is \$5.00. Only one guest per person. Payment of green fees or tournament fees includes use of pool.
11. Members must remain with guests at all times.

PLAYGROUND AND PATIO AREAS

These areas are provided for your enjoyment. Please supervise children at all times.

COMMUNICATIONS

Following each monthly board meeting, a newsletter is sent to all members of the club via email. This is an important communication tool as it contains such information as upcoming events, information from the course superintendent, notice of rules or policy changes, and invitations to social events. The communications can also be used to recognize individuals who volunteer their time and resources to improve the club. If you have information for the newsletter, submit it in writing to the Board President or leave it at the club house no later than the first Monday of each month. It is also vitally important that your current e-mail address be on file at the clubhouse.

COMPLAINTS

A formal complaint procedure has been established by the Board of Directors. A proper form is available for filing a complaint from the clubhouse attendant. Complaints should be directed to the Board and not to the employees. Only signed complaints will be reviewed by the Board. Complaints will be held in confidence if it is so noted on the complaint form. Members wishing to appear before the Board must request to be on the meeting agenda and state the subject of his/her request in writing.

SHAREHOLDER ANNUAL MEETING

As per the bylaws of the Spring Creek Golf Club, Inc., an annual meeting of the shareholders is held on the first Tuesday of May. At this meeting, the previous year's annual meeting minutes are read, an election of directors is held, reports of officers and committees may be heard, unfinished business conducted, and new business conducted. The annual meeting is open to both "A" and "B" shareholders. Only "A" shareholders may cast ballots.

BOARD OF DIRECTOR MEETINGS

These meetings are held monthly on the 2nd Monday of the month with additional special meetings held as needed. These meetings are not open to the membership. Individuals wishing to appear before the Board should request such by contacting the Board President. Individuals are encouraged to contact Board members with suggestions to improve the Spring Creek Golf Club, Inc.

Board of Directors

President – Stuart Pryor

Vice President – Daniel Black

Treasurer – Stewart Carmier

Secretary – Jason Bass

Arlen Walker

Chris Shaw

Bryan Quick

Staff

Course Superintendent – Edgar Scantlin

Clubhouse Manager – Bryon Johns